

2022-2023 Mission Support Grant

ArtsKC - Regional Arts Council

CATALYST MISSION IMPACT REPORT FORM

Deadline: Please file by June 15, 2023 or within 60 days of the end of your funded project, whichever is earlier.

Note on Character Limits: please answer the spirit of the question and include relevant specifics. You are not required to use the full character limit.

Grant Application Name*

Please enter your organization's name, followed by the phrase, "Mission Support."

Character Limit: 100

Question Group

Narrative*

Briefly describe the activities, programs or performances funded by ArtsKC support, including dates and locations, if applicable.

Artistic Quality - How did your organization assess the artistic quality of the funded programs and activities? Did you reach your goals? You may include upload copies of reviews or audience responses if you wish in the attachment section.

If your activities have changed from what was originally proposed, please explain how your activities evolved.

Was your project in person, virtual, or a combination?

Budget Changes - Were there any significant changes from your original proposal and budget? If so, please explain.

Character Limit: 5000

Number of Individuals Served (participants and audience)*

Character Limit: 10

Program Demographics*

Describe the demographic characteristics of the participants and audience that are served by your programs and activities. (By participants and audience, we mean members, performers, exhibitors, volunteers, and audience members. Do not include board members or staff).

Include at least ethnicity and gender, although you can include more characteristics. ArtsKC embraces differences of culture, ethnicity, race, religion, international origin, sexual orientation, physical abilities, socioeconomic status, age and gender. Please use the terms that your organization prefers to use.

For Example:

Ethnicity: African American 30%, Asian 10%, Latino 30%, Two or More Races 10%, Caucasian 20%, Not specified 10%.

Gender: Female 45%, Male 45%, Non-Binary/Third Gender 10%, Trans-identifying, 1%, prefers not to say 0.

Age: 25-34 (10%), 35-44 (40%), 55-64 (40%)

International origin: USA 90%, Thailand 10%

People with Disabilities: 20%

Sexual Orientation: Gay 10%, Lesbian 10%, Bisexual 10%, Heterosexual 50%, Prefers not to say 20%.

This question was also on your Application form. We intend to compare your answers to understand our impact.

Character Limit: 1500

Outreach Efforts*

Were there any special outreach efforts to reach new or underserved audiences or participants for this activity or these programs? If so, please describe these efforts, whether or not you were able to measure the results, and whether or not you consider them to be successful.

Character Limit: 1500

ArtsKC Funding Impact*

Please describe the impact of receiving ArtsKC funding on your organization and your audiences or program participants. Stories or quotes from your audience members are welcome. Your answers may be used in helping to promote ArtsKC in future campaigns.

Character Limit: 1500

Contact Information Updates*

Has your mailing address, email address, phone number, website, or other information changed since the beginning of your project?

Please review your grant letter. If you need your second grant payment to be sent to a new address, you will need to inform us, and to fill out a new W9 form.

If there are no changes to your contact information, please write, "No change."

Character Limit: 250

Attachments

Income and Expense Report*

Provide a listing of expenses and revenues for the project. It can be as simple or complicated as required.

The ideal format for financial reporting is a document that uses three columns that include your budget figures, your actual results, and then the variances between the first two columns. The document should be in Word, Excel or PDF format and uploaded using the button below.

File Size Limit: 2 MB

Documentation - images, audio, or video

Ideally, include documentation that shows your programs and services in action, your constituents, and your unique organization. **By uploading materials below, you indicate it is pre-approved for ArtsKC's use.** You may upload any combination of the following:

- Photos of the art experience or participants

- Press articles

- Publicity materials

- Testimonials

- Links to audio / video documentation online such as vimeo, youtube (provide the link in the description).

- Screenshots from social media or other, more ephemeral communication platforms.

If your file is too large, try: <http://simpleimageresizer.com> or <https://resizeimage.net>

File types: pdf, jpg, jpeg, gif, png, doc, docx, xls, xlsx, txt, csv

Documentation 1*

Character Limit: 500 | File Size Limit: 3 MB

Documentation 2

Character Limit: 500 | File Size Limit: 3 MB

This is the end of your Impact Report. Please save and submit it.

Impact Reports may require up to two weeks to review. Upon review, the grants manager may contact you to ask for clarifications, further documentation, or other adjustments that are necessary to fulfill the grant agreement before the report can be accepted. Your second grant payment may require up to two weeks for processing when your Impact Report is accepted.

Congratulations again on your Mission Support Grant. We are very proud to support you and your art.