

2024-2025 Project Support Grant

ArtsKC - Regional Arts Council

PROJECT IMPACT REPORT FORM

Deadline: Please file by **September 3, 2025 at 11:45 PM**, or within 60 days of the end of your funded project, whichever is earlier.

Note on Character Limits: please answer the spirit of the question and include relevant specifics. You are not required to use the full character limit.

Project Name*

Please enter your organization's name, and the name of the project, followed by the phrase, "Project Support."

Character Limit: 100

Question Group

Narrative*

Briefly describe the activities, programs or performances funded by ArtsKC support, including dates and locations, if applicable.

Artistic Quality - How did your organization assess the artistic quality of the funded programs and activities? Did you reach your goals? You may include upload copies of reviews or audience responses if you wish in the attachment section.

If your organization's project has changed from what was originally proposed, please explain why, and how the project evolved.

Budget Changes - Were there any significant changes from your original proposal and budget? If so, please explain.

Character Limit: 5000

Number of Individuals Served (participants and audience)*

Character Limit: 10

Program Demographics*

Describe the demographics of the participants and audience that were served by your project (members, performers, exhibitors, volunteers, and audience. Do not include board members or staff). This may include ethnicity/race, sexual orientation, people with disabilities, and any other demographic information that may be relevant to your organization.

Character Limit: 1500

ArtsKC Funding Impact*

Please describe the impact of receiving Project Support funding on your organization and your audiences or program participants. Stories or quotes from your audience members are welcome. Your answers and testimonials may be used to promote ArtsKC Grantmaking in future campaigns.

Character Limit: 1500

Contact Information Updates*

Has your mailing address, email address, phone number, website, or other information changed since the beginning of your project?

Please review your grant letter. If you need your second grant payment to be sent to a new address, you will need to inform us, and to fill out a new W9 form.

If there are no changes to your contact information, please write, "No change."

Character Limit: 250

Attachments

Updated Project Budget*

Provide an updated project budget. Ideally, use your original project budget and add a column with your actual results.

File Size Limit: 2 MB

Using the next set of buttons, please submit images or audio/video documentation from your organization and its activities.

Please include high-quality images that are not blurry or pixelated. Ideally, include images that show your programs and services in action, your constituents, and the unique activities of your organization. Please remember to include any information needed for required photo credits about the performers, photographers, etc. **By uploading materials below, you indicate that they are pre-approved for use by ArtsKC in promoting Grantmaking and other ArtsKC programs.**

You may upload any combination of the following:

- Photos of the art experience or participants

- Press articles

- Publicity materials

- Testimonials

- Links to audio / video documentation online such as vimeo, youtube (provide the link in the description).

- Screenshots from social media or other, more ephemeral communication platforms.

File types: pdf, jpg, jpeg, gif, png, doc, docx, xls, xlsx, txt, csv

Documentation 1*

Character Limit: 500 | File Size Limit: 5 MB

Documentation 2

Character Limit: 500 | File Size Limit: 5 MB

ArtsKC Recognition*

According to your grant agreement, you are required to publicly credit ArtsKC by name and/or with the ArtsKC Supported logo. This can be on promotional materials, social media posts, or any other documentable print, in-person, or digital form.

Upload programs, advertising, brochures or other materials in which your organization acknowledged support from ArtsKC. If using a social media post, please provide a screenshot, rather than a link.

File Size Limit: 3 MB

This is the end of your Impact Report. Please save and submit it.

Impact Reports may require up to two weeks to review. Upon review, the grants manager may contact you to ask for clarifications, further documentation, or other adjustments that are necessary to fulfill the grant agreement before the Final Report can be accepted. Your second grant payment may require up to two weeks for processing when your Impact Report is accepted.

Congratulations again on your Project Support Grant. We are very proud to support you and your art.